

Board of Selectmen  
Minutes May 29, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman  
Jeff Bryan  
Jane Byrne  
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 3 hours in the fire department, 0.5 in highway, 2 in town clerk, and 11.25 hours in the police department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 5/22/12. All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Bryan to approve the nonpublic minutes of 5/22/12. All were in favor.

Clement asked the board if they wanted to expend the money for flags out of the general government budget now or wait until next year. Bryan made a motion, 2<sup>nd</sup> by Christiansen to go ahead and purchase 16 flags, the cost is estimated at \$415. All were in favor.

Counsel has reviewed the energy contract and would not recommend signing the contract as is. Clement said she called the administrator in Hampstead to see if their counsel had reviewed the contract and what changes were made based on that recommendation. The board agreed they would wait to see what Hampstead's terms were and will continue the discussion next week.

Byrne said she spoke to the owner regarding a complaint received of a bus junkyard. The owner said they are a licensed bus dealer. The buses are either being used for parts or are drained of any fluids to be disposed of. The owner also invited the board to take a tour of property if they had any other concerns.

Artimovich said he noticed there was a new name on the roster for recreation employees. Artimovich said all hiring needs to go through the board. Clement asked if the potential employee needed to come before the board or if Margaret could come and make her recommendation. Artimovich said he was ok with Margaret giving the application to Clement and then the board would make the motion to hire. Clement said she reviewed the employment paperwork before Blood started. Artimovich made a motion, 2<sup>nd</sup> by Byrne to hire Emily Blood for the concessions in the recreation department per Margaret's recommendation. All were in favor.

Clement asked if the board wanted to amend the nepotism policy to include a statement that relatives cannot perform one another's performance evaluation. The board agreed that should be included in the policy.

Building Inspector Gil Tuck was in to have the following permits signed:

- Mary Hanglin, 22 Abbey Road, gas water heater: signed by Board
- Mill Pond Crossing, 24 Mill Pond Road, new unit: signed by Board
- Mill Pond Crossing, 25 Mill Pond Road, new unit: signed by Board
- Mill Pond Crossing, 26 Mill Pond Road, new unit: signed by Board

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- Mill Pond Crossing, 27 Mill Pond Road, new unit: signed by Board.

Christiansen suggested the board do something in honor of Joan Ostrowski's retirement. Clement said she would check with the school board to see what they had planned.

Artimovich said they will be moving into summer schedule and asked if there were any agenda items that the board wanted to work on. The board will meet on the first and third Tuesday's of the month at 6pm. Bryan said in the past Julie prepared the department heads performance evaluation and then the board would review and make any changes they felt necessary. Clement said she would work on that and has asked for all employee reviews by July 30<sup>th</sup>. She is also working on revising the handbook and would like it completed by the end of June. Artimovich asked Clement to send out an electronic copy of the handbook for the board to review and make notes if there are any other policies that the board wants to amend. Artimovich said they should also work on the fire department job descriptions.

A motion was made by Byrne and seconded by Christiansen to go into nonpublic session per RSA 91-A:3, II(a) to discuss employee matters. Byrne, Christiansen, Artimovich, and Bryan were in favor.

After a brief discussion Artimovich made a motion, seconded by Christiansen, to come out of nonpublic session and seal the minutes. Artimovich, Christiansen, Byrne and Bryan were in favor.

Robinson was in and said that the new cruiser was idling and something in the engine broke over the weekend. He took the cruiser to Nici but the problem is internal and the car was taken to Foss. All the work should be warrantied as it only has 26000 miles on it. Byrne said if Robinson has any issues with the warranty to call Doug Cowie.

Robinson said they hot topped Peabody drive and need to finish the shoulder work.

Byrne said they are making progress with the 4<sup>th</sup> of July arrangements. Robinson needs to file the permit with the state for the parade.

Motion to adjourn at 6:40 pm made by Christiansen, 2<sup>nd</sup> by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

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		WEEKLY TREASURER'S REPORT			
Date:	May 29, 2012				
<b>Citizens General Fund:</b>					
	Previous Balance:		12,304.52		
	Deposits:		357,718.37		
	Payroll:		13,607.71	DD: 6707.30	CK: 6900.41
	FICA:		3,236.98		
	A/P: Regular		434,460.48	Coop: \$428,148	
	Non A/P				
	to Impact Fees		5,104.00		
	From MMA		95,000.00		
	TO MMA				
	Account Balance:		8,613.72		
	Interest Earned YTD:		23.07		
<b>CD's:</b>	Unrestricted Balance:		-		
<b>MMA:</b>	Unrestricted Balance:		537,480.29		
	Total Invested Funds:		537,480.29		
	Interest Earned YTD:		374.17		